



PULTENEY GRAMMAR

International Student

Application for Admission

CRITERIA FOR ENROLMENT

Applications for enrolment will be considered using the following criteria:

- The number of positions available at the appropriate year level.
- The resources of the School.
- The student's academic records and English language proficiency level for the proposed course of study.
- The student's English language proficiency determined by the result of a test undertaken in their country by an approved English Language Assessment organisation.
- Students may be required to undertake intensive English language study prior to their entry to mainstream study.
- Students must reside in Australia with one or both parents, or a suitable relative for the duration of their visa.

APPLICATION PROCESS

Parents/guardians interested in enrolling their son/daughter(s) at Pulteney may request an information package from the School's Enrolment Office. Information provided in response to such requests will be given without charge.

Applications will be received by lodgement of a completed International Student Application for Admission form together with required documentation.

It is essential that the School be kept informed of changes to the information given on this form. No responsibility can be taken by the School for nondelivery of its communications. It is the responsibility of Parents/Guardians to provide the School with advice of changes to address and contact details. Failure to do so may preclude an applicant from an offer of enrolment.

Applicants to whom a place is offered will be asked to complete a contractual Acceptance of Enrolment document and agree to be bound by the School's Enrolment Policy and Conditions of Enrolment.

PLEASE NOTE: Lodgement of the International Student Application for Admission form is not an offer of enrolment or notice of acceptance. The offer of a place will be made in writing by the Registrar and will be accompanied by a Fee Invoice.

Acceptance of Enrolment is made by completion of the relevant form and payment of the Enrolment Fees, one half year's tuition fee, plus non-tuition fee.

Upon receipt of the Acceptance of Enrolment form and the monies, an electronic Confirmation of Enrolment (eCoE) certificate will be issued for visa application.

STEPS TO A SUCCESSFUL APPLICATION

1. Complete the International Student Application for Admission
2. Gather all of the relevant documentation (see check list)
3. Read the criteria for enrolment and the application process
4. Return your completed application along with any relevant documents to:

Registrar

Pulteney Grammar School

190 South Terrace, Adelaide

South Australia 5000

Email: enrolments@pulteney.sa.edu.au

APPLICATION CHECK LIST

Have you included:

- Certified copy of birth certificate (or other evidence of date of birth)
- Certified, English translated copies of latest school report
- Certified copies of results for English language assessment
- Copy of passport details
- Sample of written English work

DETAILS OF STUDENT

Surname: _____ Given Names: _____
Preferred Name: _____ Date of Birth: / / _____
Place of Birth: _____ Religion: _____
Year level on entry: _____ Entry Year: 20_____
Current year level of schooling: _____ Sex: Male Female
Nationality: _____ Passport Number: _____
Brothers and Sisters (with date of birth): _____

Name of close relatives who attend or have attended Pulteney: _____

PARENT 1 / GUARDIAN 1

Title (Mrs/Ms/Mr/Other): _____
Surname: _____
Given Names: _____
Sex: Male Female
Home Address: _____

Relationship to student: _____
Occupation: _____
Business Name: _____
Work Email: _____
Work Phone: _____
Work Mobile Phone: _____
Home Email: _____
Home Phone: _____ Silent
Personal Mobile Phone: _____
Preferred email: Home Work

PARENT 2 / GUARDIAN 2

Title (Mrs/Ms/Mr/Other): _____
Surname: _____
Given Names: _____
Sex: Male Female
Home Address: _____

Relationship to student: _____
Occupation: _____
Business Name: _____
Work Email: _____
Work Phone: _____
Work Mobile Phone: _____
Home Email: _____
Home Phone: _____ Silent
Personal Mobile Phone: _____
Preferred email: Home Work

1. We acknowledge that we have read and understand the attached application for International Student Application for Admission information.
2. Students under the age of 18 are required to reside with one or both parents, or a suitable relative for the duration of their visa.

Signature Parent / Guardian 1
Date: / / _____

Signature Parent / Guardian 2
Date: / / _____